

Registered Charity No. 1101615

**Sudbury u3a Committee Meeting Minutes  
Tuesday 12<sup>th</sup> August 2025.**

**Present:** Ian Mathews, Lyn Gray, Dorothy Beal, Mike Fitzmaurice, Sarah Tanswell, Margaret Ogles, Robert Ogles, Colette Bentley, Andrew Taylor and Keith Hughes

1. **Apologies** – Bruce Clegg
2. **Minutes of 10<sup>th</sup> June 2025** – approved and signed.
3. **Matters Arising from previous Minutes**
  - a) Item 3 has not been completed C/F
  - b) Item 8 – this will be presented at AGM 2026 as a framed certificate.
  - c) Item 13 not yet completed C/F
4. **Chair's Report**

Previously sent out to all committee members.
5. **Treasurer's Report.**

Andrew informed the committee that a new bank account had been created. There is one for trips and travel, one for groups separately and the main account. It has made the Treasurer job much easier to track all transactions.  
Lloyds has made our account a charity account. Further discussion re this after 26/11/25. C/F
6. **Secretary's Report.** Town Hall booked for September 25<sup>th</sup> Showcase meeting.
7. **Speaker's Secretary Report** – nothing new to report. Colette will invite Sue Campbell to observe at October's meeting.
8. **Group Coordinator's Report.**

Report previously sent. Lyn asked if the committee would agree that any proxy for absent groups leaders could have lunch/refreshments at the September Showcase meeting.  
There followed a long discussion re addressing complaints and how they should be dealt with in the future. C/F
9. **Membership Secretary's Report** – 901 members. Mike had sent out 3 reminders to lapsed memberships.
10. **Webmaster's Report.**

John provided the committee with a colourful and detailed report. The renewal form needs to be taken off. Mike will contact John re this. MF
11. **Communications/Publicity.**

A report was sent previously.
12. **Beacon Administrator's Report.**

IA report was sent out previously. Ian will arrange a date for a Beacon Awareness session for four new committee members during August/September.
13. **Forthcoming Events.**

There will not be a U3A day. We will be holding a Groups' Celebration day (see 8 above)

**14. Holiday Approvals.**

None

**15. AOB**

- a) Ian handed around a Survey form which will be used to analyse the responses after August new venue meeting.
- b) At AGM 2026 Sarah stated she would put in her nomination for the role of Secretary. Keith and Margaret expressed their interest in taking on the Group Coordinator's role. Bob will assist secretary in any absence for Minutes of meetings.
- c) Keith handed around a sheet of responses to his research into local U3A groups' activities. Ian thanked Keith and Lyn for their work on this.
- d) Life Membership – further discussion required. **C/F**
- e) Caring Organisation talks – this evolved from the showcase event at the Arts Centre. It was felt that no further discussion was required.

Meeting closed at 11.55 am.

**Next meeting Tuesday 14<sup>th</sup> October 2025 at 9.45 for 10.00 am at the Christopher Centre.**

Signed:  .....

Date: 14/10/25 .....